



YSGOL GLAN Y MÔR, PWLLHELI
GOVERNORS' REPORT FOR 2019- 2020

THE GOVERNING BODY 2019-20

HEADTEACHER: Mrs Menai Jones

PARENT GOVERNORS: these are elected by parental vote and serve for a 4 year term.

Mrs Nia Hughes	- March 2022
Mr Steven Jones	- August 2022
Mr Steven Love	- August 2020
Mr Dyfed Pritchard	- August 2022
Dr Richard Glyn Roberts	- August 2023

TEACHER GOVERNORS: these are elected from the teachers by the teachers.

Mr Bleddyn Humphreys	- August 2021
Mrs Andrea Roberts	- August 2023

STAFF GOVERNORS: Elected from the school staff by the Aux-Staff.

Miss Hayley Platt	- August 2020
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GWYNEDD L.E.A GOVERNORS: These are appointed by the Local Education Authority.

Mrs Carys Elis Jones	- September 2022
Cllr. Hefin Underwood	- August 2021
Mrs Eryl Parry Jones	- August 2023
Mr Peredur Williams	- September 2021

COMMUNITY GOVERNORS: Invited to join the board by other members due to their specialist skills which are felt to add to the expertise of the body as a whole.

Rev Bryn Williams	- December 2022
Mrs Ffion G Williams	- July 2023
Mrs Hayley Williams	- September 2021
Mr Meurig Jones	- August 2020

SCHOOL COUNCIL : representing the school's pupils.

Carys Hind	- August 2020
Hari Gwyn	- August 2020

Ex – officio : Mr Guto Wyn and Miss Llinos W Griffith

Clerk to Governors – Miss Anwen Bumby, Admin Officer, Ysgol Glan y Môr .

The Chairman can be contacted via the Business Manager at the school.

The next election for parent governor will take place – September 2020.

LINKS WITH THE COMMUNITY

- i) During the year, it was arranged that all Year 10 pupils spent a week on "Work Experience", however, due to the lockdown this arrangement had to be cancelled. We are still grateful to local businesses for their help.
- ii) As part of our Personal and Social Education program, PC Dewi Owen was invited to the school on numerous occasions to speak to pupils about matters such as the misuse of solvents, drugs and alcohol. In the same way, we work closely with health workers and a nurse holds a weekly "clinic" here at the school. The school nurse also contributes to some of the PSHE lessons.
- iii) Year 10 pupils arranged a Winter Fair as part of their BAC course. A number of business and charities were invited to display and sell their products.

- iv) When appropriate, the school continues to work closely, with external agencies such as the Social Services.
- v) The school invited several pensioners from the area to join us for afternoon tea prepared by the catering pupils here at the school. The pensioners were entertained with music items organised by Mr Iwan Williams, Head of Music at the school.
- vi) Pupils from the school participated in a catering competition organised by the "Rotary" here in Pwllheli. As a result of the competition, Cai Pritchard competed at regional level where he came first. He went to compete in the final held in Stratford.
- vii) A meeting for parents was held in cooperation with North Wales Police to share information about internet safety.
- viii) School pupils supported organisations such as: Macmillan, Show racism the red card, Children In Need, Alder Hey, Tickle Pink, Awyr Las and National Eisteddfod for Wales Llyn and Eifionydd.
- ix) The school continues to sponsor a child in the Third World through "Action Aid"
- x) Pupils from the school have been successful in local and Urdd eisteddfodau and in sporting events.
- xi) A successful Christmas concert was held at St Peter's Church, Pwllheli.
- xii) The school choir were invited, before Christmas, to entertain Pwllheli's branch of Merched y Wawr.
- xiii) St Johns Ambulance came to the school to training 60 of year 10 pupils in the use of a defibrillator. As a result of this training the school has been gifted a defibrillator.
- xiv) Representatives from local businesses visit the school to improve the relationship between the school and the world of work.
- xv) Close links are maintained with the primary schools in our catchment area and with Coleg Meirion Dwyfor. A representative from the College visits the school on a weekly basis. Several pupils from Year 10 and 11 attend vocational courses at the college one afternoon a week.
- xvi) We endeavour to create and maintain close links and an open relationship with the parents of our pupils. The school's senior management team or pastoral leaders aim to respond to any request by parents or guardians to meet within a reasonable timescale. A regular "clinic" is held to enable parents to arrange a meeting with specific teachers to discuss specific issues should this be necessary. Once a year, a Parent-Teacher meeting is arranged for each group in turn; there are also additional meetings to discuss relevant aspects of pupils' work at KS4.
- xvii) The school supports the work of Antur Waunfawr by collecting clothes for recycling. A clothes collection bin is situated on the school premises.
- xviii) Just before Christmas, the school hosted a visit by Sioe Cyw and it was lovely to see hundreds of little children visiting our school.
- xix) Pwllheli Junior Football Club uses our school field.

The school web site. Information about school activities can be found. The address is www.glanymor.cymru

POLICIES

The Governors during the year adopted the policies noted in appendix 1.

HEALTH AND SAFETY

- i) Work took place on the school's main building and gymnasium's roof during the year.
- ii) Discussions about plans to fence part of the school grounds took place with a view to undertake phase one during the summer holidays/September 2020.
- iii) The school kitchen was awarded a standard mark of 5 for food hygiene again this year.
- iv) With so many activities going on at school, we will at times, be taking photographs of pupils. It is possible that such photos will be used for the school's or the Council's publicity purposes. Photos may also appear on school corridor displays, in newspapers or on the school website. Due to changes in the data protection act 2018, from now one parents will have to give their permission for the school to take pictures. Therefore, each pupil that transfers or joins the school will receive a form to complete. This permission will last for 5 years unless a letter is received withdrawing this permission.
- v) The school keeps personal data about pupils and has registered this with the Data Protection Register. We have a CCTV system, which records movement and is used for security purposes.

A copy of the school's privacy statement can be viewed by visiting the school website or by requesting a copy from the Head teacher.

SPECIAL EDUCATIONAL NEEDS/PUPILS WITH DISABILITIES

The school governors receive a report on the work of the special needs department from the designated governor.

The school aims to ensure the best possible provision — both educationally and socially, for pupils with special educational needs, thus ensuring that they have the same opportunities as other pupils.

Mrs Sue Peace teachers specializing in teaching pupils with learning difficulties (dyslexia) are employed part-time at the school. The school now has an inclusion unit where a specialist teacher works with pupils who need attention to controlling behaviour and help with some aspects of their work.

Gwynedd has adapted the building to ensure easy access for pupils with disabilities. Every effort is made to ensure that all pupils can attend school.

SPORTS

Aims

- i) To ensure that as many pupils as possible participate in and enjoy games, and that they develop their skills to the highest possible standards.
- ii) To offer a wide variety of games — for individuals and teams
- iii) To arrange games for teams within the school and against teams from other schools.
- iv) To ensure that pupils have the opportunity to represent teams from the area, the country and Wales.
- v) To encourage pupils to take advantage of 5x60 activities.

Activities

Football, hockey, swimming, rugby, netball, gymnastics, cricket, rounders, cross-country, basketball and badminton.

The Timetable

Within a weekly timetable of 30 periods, physical education and games are allocated two periods in key stage 3 whilst in key stage 4, one period is allocated to games. Pupils in Year 10 and 11 are offered GCSE Physical Education as a GCSE subject option.

The School's Facilities

The school has two football pitches, one rugby pitch and a hockey pitch. There are courts for tennis and netball. There is also a rounders area and an "all-weather" cricket wicket. The school is allowed the use of the swimming pool or sports hall at the nearby Leisure Centre.

The school has a multi-use games area on the school site — and it is available to be used by the school, primary schools in the catchment area and for local community use.

Staffing

There are two specialist members of staff in the Physical Education Department with another member of staff making a part-time contribution. The school also utilizes specialist staff at The Leisure Centre (e.g. for swimming and individual fitness plans)

There is a close working relationship with local sport clubs e.g. Rugby Club, Football and Hockey clubs with both facilities and specialist staff being shared to our mutual benefit.

5 X 60

The 5 X 60 Officer for Dwyfor works closely with the school to arrange various activities to promote the pupils to participate in sporting activities. Examples of activities arranged are: dodge ball; cheerleading; squash, walking, climbing, sailing, biking, dancing and running.

POST-INSPECTION ACTION PLAN

Estyn conducted an inspection of Ysgol Glan y Môr in January 2017 . The "Key Issues" identified for the school to respond to are:

- Ensure that outcomes in key stage 4 compare favourably with those of other schools consistently
- Ensure that the curriculum and provision for numeracy and ICT meet the requirements of the full range of pupils across the school
- Ensure that responsibilities are distributed appropriately to facilitate the senior management team's capacity to operate strategically
- Refine self-evaluation and planning for improvement processes and ensure that leaders are completely aware of the significance of performance data when evaluating standards and the quality of teaching

A Post-Inspection Action Plan was drawn up. The Senior Management Team now reviews the implementation of these plans.

SCHOOL'S TARGETS

In accordance to the Welsh Governments regulations schools are not required to publish school's targets and result this year.

PUPILS 2020

There were 83 pupils aged 15 on September 1st, 2019 in school. Of these, 15 went to study A levels, 47 went on to occupational courses, 5 went into training, 2 went into work and 4 left the area.

ATTENDANCE

In accordance to the Welsh Government's regulations schools are not required to publish school's attendance figures this year.

Holidays

The school governors do not approve of families arranging holidays during the term, especially pupils in year 10 and 11. If you wish to take your child out of school during term time, you must contact the Head teacher to discuss the matter.

CURRICULUM

Key Stage 3 (Years 7,8 a 9)

The school will deliver the requirements of the National Curriculum but also caters for the needs of all pupils. At present, there are 3 teaching groups in Year 7 and 4 in year 8 and 9. There are between 20 and 30 pupils in each group. There is on class where year 8 and 9 pupils are taught together. In year 7, 8 and 9 pupils are taught in groups according to their ability. In years 7,8 and 9 the following subjects are taught:

Mathematics, Science, Welsh, English, French, History, Geography, Religious Education, Music, Art, Drama, Technology, I.T., Physical Education and Health and Welfare. In Year 7 pupils study Humanities, a combination of History, Geography and Religious Education. At the end of year 9 the pupils will choose their subjects for Year 10 and 11.

Some pupils in year 7 will receive extended English lessons and latecomers in year 7,8 and 9 will spend time in the language unit at Porthmadog learning the Welsh language.

Key Stage 4 (Years 10 ac 11)

All pupils will follow the Welsh Baccalaureate Qualification either at foundation or intermediate level. All pupils will follow the Welsh, English, Mathematics and Science course and Religious Education, Physical Education and Careers as part of their PSE. In addition, there are group option that includes the following courses: Design and Technology, Electronics, Catering, Art, Music, Physical Education, I.T. Religious Education, French, Geography, History, Health and Social Care, Business, Drama, Wales Europe and the World, Conservation and Life skills. The pupils are able to study the following courses by attending the local college: Marine Engineering, Media and Agricultural.

Some pupils follow an alternative curriculum, which means their timetable has been tailored for their needs, and contain an element of extended work experience.

WELSH LANGUAGE

The school has a Welsh ethos and Welsh is the everyday language of communication and administration of the school. Most of our activities, such as Assembly, take place using the Welsh language.

Welsh is the language used in the tutorial sessions but teachers will translate for their benefit. We will arrange for pupils in KS3 (year 7-9) to attend the local language centre to follow an intense Welsh language course for learners. We will encourage the newcomers to make increasing use of their Welsh during these tutorial periods as their competence improves.

In accordance with the County Language Policy, all pupils study both Welsh and English as core subjects up to the end of Year 11. Everybody, apart from the newcomers (who arrive in Years 7-9) and the Second Language learners who transfer from primary school at levels 1 or 2 in Welsh, will study Welsh as a First Language and will sit First Language tests and exams.
(Category 2A – Wales Government)

Most pupils fit into one of the following categories-

Category A: Pupils with the skills expected of a pupil of that age in both Welsh and English.

Category B: Pupils with the skills expected of a pupil of that age in Welsh but whose English needs some improvement.

Category C1: Pupils with the skills expected of a pupil of that age in English but whose Welsh needs some improvement.

Category C2: Pupils with the skills expected of a pupil of that age in English but whose Welsh is limited.

KS3

Pupils in all categories, with exception of pupils in category C2 will complete work in all subjects through the medium of Welsh. In order to promote their bilingualism and to respond to the requirements of pupils in each category, the following is undertaken:

Terminology is displayed and taught bilingually.

Category C1 pupils will complete the same amount of work through the medium of Welsh as pupils in categories A + B. If requested, pupils will receive bilingual/English copies of some questions/notes/test papers, so that cross-referencing can take place or to allow parents to help the pupils at home.

To ensure that all pupils are bilingual, there is careful planning of the use of English in subjects taught through the medium of Welsh e.g. English articles, videos, DVD, websites, computer programmes. This gives pupils the opportunity to practice concurrent use of language.

Once pupils in category C2 have attended the Language Centre, the Language Centre will have set short-term targets for the pupil. Some teacher/subjects will be asked to give specific opportunities to the pupil so they can strive to achieve this target. The exact nature of the target and the subjects chosen will depend on the language attainment of the individual pupil.

KS4

Our aim is to ensure continuity from KS3 to KS4 in order to promote age related proficiency in both languages. Welsh is the main medium of study at Key Stage 4. However, pupils are taught key terms in Welsh and English. We provide pupils with examination papers in English (for reference purposes) in exams. To ensure that all pupils are on the correct linguistic track, the Language Co-ordinator will discuss the language in which optional subjects are to be studied with the pupils where necessary.

TOILET FACILITIES

Toilets are located in the language block, main building and gymnasium. There are facilities for the disabled in all buildings except the gymnasium. All conveniences are cleaned daily.

GOVERNORS MEETINGS WITH PARENTS

In accordance with the School Standards and Organisation (Wales) Act 2013 (section 94 (13) removes the previous requirement for governing body to hold an annual meeting with parents. The Act enables parents to request up to three meetings in a school year with their children's' school governing body. Further information on how to ask for a meeting either by: Contacting the school, school's website or by visiting the following website:

<https://gov.wales/sites/default/files/publications/2018-03/statutory-guidance-to-the-governing-bodies-of-maintained-schools-in-wales-regarding-the-duty-to-hold-meetings-with-parents.pdf>

The governors did not receive a request from parents to hold a meeting under the above Act.

TERM TIMES 2020-21

Autumn Term

September 2, 2020 → December 18, 2020

Spring Term

January 4, 2021 → March 26, 2021

Summer Term

April 12, 2021 → July 20, 2021

Other holidays

Autumn Half Term	October 26 – 30, 2020
Spring Half Term	February 15 – 19, 2021
Summer Half Term	May 31- June 4, 2021

HEALTHY EATING

The school is implementing the Welsh Government Healthy Eating Statute. Meetings are held regularly between representatives of the school council and the officials of the catering company and the cook. (SNAG Group). The input of the pupils is taken into consideration when new menus are decided upon. The pupils' representatives report back to their fellow pupils.

FINANCE

Details of expenditure for 2019-20 is attached.

No traveling expenses were paid to any member of the Governing Body.

Final accounts for 2019/20

	Starting budget	adjustments	Revised Budget	Total expenditure	Difference
Teachers	1753862	4681	1758543	1717132	41411
Supply teachers	41399	0	41399	20156	21243
Other supply teachers	0	0	0	-2304	2304
Reducing teachers workload	20000	0	20000	14812	5188
Monthly support staff	176506	0	176506	172682	3824
Other support workers	20000	0	20000	12234	7766
Learning support workers	241993	-4637	237356	213037	24319
Other integration	0	13963	13963	0	13963
Pioneering work expenditure	5000	0	5000	1964	3036
Pioneering work primary/secondary	3700	0	3700	154	3546
Staff Development	24000	0	24000	11375	12625
Recruitment	1200	0	1200	1200	0
Examination invigilation	5000	0	5000	3507	1493
Maintenance	39000	0	39000	37210	1790
Electricity	26600	0	26600	26637	-37
Gas	14000	0	14000	13674	326
Water	6500	0	6500	5197	1303
Cleaning Contract	61960	0	61960	61960	0
Cleaning materials	1000	0	1000	1000	0
Fire equipment	750	0	750	281	469
Management of carbon emissions	100	0	100	98	2
Rates	65220	0	65220	65220	0
Ground maintenance	14456	0	14456	14060	396
Broad band	6821	0	6821	6821	0
Car allowances	1500	0	1500	1226	274
Capitation	35338	0	35338	27302	8036
Computers	3000	0	3000	1853	1147
Furniture	500	0	500	458	42
Examination costs	53800	0	53800	46607	7193
Office Supplies	1200	0	1200	835	365
Post	2200	0	2200	1222	978
Telephone	1500	0	1500	1502	-2
Sustenance	500	0	500	256	244
Swimming Pool	3000	3254	6254	6489	-235
Cynnal Services	23383	0	23383	23383	0
Music	3500	0	3500	1992	1508
Depravation grant spending	4000	0	4000	3996	4
Computers – investment fund	10000	0	10000	8065	1935
14-19 learning courses	3000	-182	2818	2091	727
Website and computer software	7500	0	7500	4918	2582
Library Services	639	0	639	639	0
Translating	2000	0	2000	876	1124
After school activities	2700	0	2700	3161	-461
Children in care	600	0	600	600	0
Cared for children grant	0	0	0	4982	-4982
Pupil Development Grant Expenditure	0	0	0	3300	-3300
Mentoring	0	0	0	-594	594
Hygiene goods expenditure	0	0	0	4269	-4269
SLS, property, personnel etc	12077	0	12077	12077	0
School meals	52374	3420	55794	49862	5932
English Dept./Gwe Project	4000	0	4000	90	3910
Last years orders	1140	0	1140	929	211
Reserves	25500	-3254	22246	0	22246
Total expenditure	2784018	17245	2801263	2610492.3	190771
Lettings	-1000	0	-1000	-1370	370

Other Income	0	0	0	0	0
Deprivation grant	-66700	0	-66700	-66700	0
Education Improvement Grant	-27666	0	-27666	-27666	0
Pioneering grant	-21000	0	-21000	-21000	0
Education Improvement Grant 14-16	-594	182	-412	-412	0
Professional Learning Grant	-18697	-7	-18704	-18704	0
Teachers' Pay Grant	-54717	44144	-10573	-10573	0
Teachers' pensions grant (Sept.2019)	-10553	-41045	-51598	-51598	0
Interest on balances	0	0	0	-3064	3064
Secondment to Gwe	-8750	0	-8750	-11350	2600
Engagement pilot program (Maths)	0	0	0	-2000	2000
Pupil Development Grant	0	0	0	-3300	3300
Advocates	0	0	0	-575	575
Children in care grant		0		-4982	4982
Hygiene goods grant	0	0	0	-4292	4292
Science Capital Project	0	0	0	-500	500
Language Co-ordinators	0	0	0	-1150	1150
Total Income	-209677	3274	-206403	-229237	22834
Final total	2574341	20519	2594860	2381256	213604

* balances were used to make up the shortfall in 2020/21 budget

APPENDIX 1

POLICIES ADOPTED DURING 2019-20

Financial Delegation Policy
Child Protection Policy
Curriculum Policy
Child Protection in Education Policy
Preventing extremism and radicalisation policy
Equalities Policy
KS2 to KS3 transition plan
Teachers Pay Policy and staffing structure
Pupil attendance policy
Medicine Policy
Policy for paying governors allowances
Capability Policy (2020)
Lone Working policy
Use of premises after school hours policy
Registration of children and registration children
Acceptable use of IT agreement for pupils

Charging for activities policy
Admission Policy
School Visits Policy
Health and Safety Policy
Self Evaluation Policy
Use of reasonable force Policy
Gifted and talented pupils policy
School and Home contract
Volunteer's policy
Police request for information.
Flexible working Policy
Continuity service plan
Accessibility plan
School Uniform Policy